

Scholarship Awards Committee Policy and Procedures

General Policy and Strategies

USC Mann School of Pharmacy and Pharmaceutical Sciences will offer institutional and endowment scholarships (sometimes a combination). Total scholarship amounts may vary due to funding availability and are subject to change.

Scholarship Awards Committees

The Dean and the Associate Dean for each program, including PharmD, Graduate and Ph.D., Regulatory Science, Health Care Decision Analysis, and Undergraduate will determine Scholarship Awards Committee membership. The rotation of faculty membership will be decided at the discretion of the individuals and will be changed no later than three (3) years after serving on the committee.

Faculty chosen to serve on these Scholarship Awards Committees should know their program's admissions process and curriculum. The Scholarship Awards Committee acts independently of the USC Mann Faculty Council.

Award Process and Timeline

- Incoming students – all aspects of the admissions process (PharmCAS, interview, etc.) are gathered for consideration for scholarship determination for incoming students.
- Current students – are reminded to update/complete their scholarship profile by March, which will subsequently be used to inform the Scholarship Awards Committee as they award scholarship funds for the following academic year.

April-May – Each program's Scholarship Awards Committee meets to review and select recipients of scholarship funds for the upcoming academic year.

June 1 - USC Mann programs begin to compile academic progress data from students and share these with the Scholarship Awards Committee to determine whether any scholarship recipients are not in good academic standing.

June-July - Scholarship Awards Committee to review cases of students not in good academic standing after the academic year. Each student will be reviewed case-by-case to determine if scholarship funds will be renewed.

August-September - Scholarships will be renewed automatically for students who have maintained good academic standing and are progressing through the program.

During the Academic Year - Scholarship recipients are required to attend the Scholarship Awards Luncheon/Dinner with the donors. Invitations will be sent out no later than 30 calendar days before the Luncheon/Dinner. Scholarship recipients should also send thank-you notes to donors.

Award Selection and Allocation

Once all materials have been received, each program's relative Scholarship Awards Committee will review and determine who is eligible for specific institutional and endowed scholarships. The associate deans (Academic and Student Affairs, Graduate Affairs, and Undergraduate education) must approve the candidates' scholarships for each award for their respective programs.

Scholarship priority allocation to Doctor of Pharmacy (PharmD) students shall be based on the following criteria:

- **Top Tier** – (A) **Top 25%** - students who are ranked within the top 25% of the applicant pool (new students) measured by the grand ranking score, which considers all aspects of their application and interview. (B) **Top 50%** – students ranked within the top 50% of the applicant pool, measured by the grand ranking score. Also, the top 25% of the current student population is targeted based on their cumulative GPA.
- **High Need** – students who demonstrate high financial need. Financial need can be shown by Pharmacy Health Profession Student Loan (HPSL) eligibility, parent income, overall student loan debt, and high need indicators on the student's PharmCAS application. Students may submit a Free Application for Federal Student Aid (FAFSA), including parent information to demonstrate financial need.
- **Out-of-state and International** – out-of-state and international students, in line with the [USC Mann Strategic Plan 2023-27](#) and the [USC Mann Diversity, Equity, and Inclusion Strategic Plan 2022-27](#).
- **Excellent Citizens of USC Mann** – prospective and current students who have demonstrated their commitment to USC Mann's core values (Excellence, Innovation, Collaboration, Diversity, Equity & Inclusion, Leadership, Well-being, and Character) consistent with the [USC Mann Strategic Plan 2023-27](#).
- **Priority Deadline Applicants** – students who apply before the priority deadline.
- **Donor-defined Criteria** – students who meet specific criteria for scholarship funds as defined by the related scholarship donors.

Other programs within the school may use a different set of parameters or strategies when making scholarship decisions.

Scholarship Renewal Requirements

Below outlines the scholarship eligibility & renewal requirements. Please note that scholarships may be forfeited if the renewal requirements are not met.

Scholarship Duration - Scholarship funds will be awarded for the length of the program (e.g., for the Doctor of Pharmacy program, up to 8 semesters, which equals 4 years), as long as the student remains in

good academic standing. Names of scholarships may change from year to year, but the amount will remain consistent. Students in dual degree programs should notify financial aid to establish their eligibility to receive the scholarship award beyond four years.

Enrollment Parameters - Students who are 'Delay in Progress' will not receive their scholarship for the duration of the delay. Particular circumstances will be reviewed on a case-by-case basis by the Scholarship Awards Committee.

Grade Point Average (GPA) - At the end of each academic year, students must be in good academic standing to maintain their scholarship according to policies outlined in their respective Student Handbook ([USC Mann Doctor of Pharmacy Student Handbook](#), etc.)

Leave of Absence (LOA) - A documented need for a LOA from the School for one academic year will be allowed without cancellation of scholarship funds. The Scholarship Awards Committee will review an LOA of more than one academic year or a second LOA to determine whether the funds will continue to be awarded to the student.

Course Withdrawal or Add/Drop - The scholarship amount may be affected if a student falls below full-time status. Students should contact Financial Aid for additional information.

Satisfactory Academic Progress - Students must make satisfactory academic progress as outlined in the [USC Mann Doctor of Pharmacy Student Handbook](#) to receive the scholarship funds.