USC Mann School of Pharmacy and Pharmaceutical Sciences
Pharmacy Faculty Council

Meeting Minutes
8 November 2022 – via ZOOM

Present: Julie Dopheide, Carla Blieden, Amanda Burkhardt, Andrew Mackay, Clay Wang, Cynthia Lieu, David Dadiomov, Dima Qato, Annie Wong-Beringer, Edith Mirzaian, Emi Minejima, Emily Han, Enrique Cadenas, Houda Alachkar, Hovik Gukasyan, Irving Steinberg, Jean Shih, Jennica Zaro, Jing Liang, John Stofko, Julio Camarero Palao, Kari Franson, Liana Asatryan, Maryann Wu, Melissa Durham, Nancy Pire-Smerkanich, Paul Beringer, Paul Seidler, Paul Wong, Raffi Svadjian, Rebecca Miranda Romero, Rory Kim, Samantha Yeung, Scott Mosley, Stan Louie, Susan Bain, Tam Phan, Terry David Church, Tien Ng, Ying Wang

Others Present: Ben Bell, Tricia Hoen, Stella Yeghnanyan, Terrence Graham, Kao "Tang" Ying Moua, Katherine Perkins, Jasmine Hana

Sharepoint Site for PFC mins and other material: https://uscedu.sharepoint.com/sites/pharmacy-portal/pfc/SitePages/Home.aspx

Subject	Discussion	Action
• Call to Order – 3:46pm *J Dopheide*	Approximately 48 faculty in attendance and several guests.	None
• Student group - "Digital Health and Informatics" *Kao "Tang" Ying Moua, Katherine Perkins, Jasmine Hana*	• The purpose of this organization is to expose health sciences / pharmacy students to pharmacy, digital health, and informatics • Advisor: *K. Franson* • Many planned activities – panel sessions, professional / social / and technical skills development, and projects related to emerging technologies • This is an interdisciplinary group open to all health sciences, and have had students in Medicine and the undergraduate program attend events • Saturday Academy – teaching high school students about the implementation of digital health technologies in health care • Pharmacokinetic course YouTube videos • [Q: What has been the most rewarding aspect of forming this new organization on campus? A: Meeting with professionals and subject matter experts to make this organization a success] • *T Graham* – Would like to have the group meet with students from Tokyo in January, who are interested in digital health.	None
• Celebration of Wins / Announcements / New Faculty *J Dopheide*	**Wins:** • Thank you *M Durham* for a successful Day of the Dead celebration on campus • Congratulations to *M Durham* for her i-heart radio docu-series on fentanyl and the US opioid crisis • *M Durham* provided a summary on the Saturday Academy; thanking the students Luis Larios, Daniella del Toro, Evans Pope and Allison Bryant for a successful program; 15 high school	None

	students from 10th to 12th grade for a total of 6 weeks to learn about health sciences, pharmaceutical sciences, and the practice of pharmacy **Announcements:** • *E Mirzaian* announced the first joint School of Medicine and School of Pharmacy inter-professional education session that was held in October • *K Franson* announced that P4 student Rashne Bavani completed 5 of her rotations in addition to dancing for Diwali at the White House where President Biden and Vice President Harris were in attendance • *C Blieden* completed the first joint IP session with Kaiser Medicine and Western University, and looks forward to many future endeavors with them • *P Seidler* received funding for two grants in conjunction with Peter Chung from physics; great studies and good collaborations forthcoming	
• President's Report *J Dopheide*	• Working with Provost and Academic Senate Task Force on Merit Review • Discussed the bylaws for PFC meetings indicating that voting members are faculty; COO, CFO, Chief International Officer can participate as non-voting members; others can attend under special invitation from a member of the EB board (grad student, academic fellow, staff member, etc) • Encouraged people to register for the holiday party, which is happening on Thursday, 15 Dec	None
• Approval of Minutes *J Dopheide*	• August Minutes – approved • September Minutes – approved • October – no meeting / no minutes to approve	Approved
• Dean's Report *J Dopheide*	• Delivered report during the Town Hall • No Dean's report for this faculty meeting	None

• Conflict of Interest
Irv Steinberg, Ben Bell, Trish Hoen
	• *I Steinberg* opened the presentation indicating it is very important for us to understand the boundaries in which we work, both in terms of with industry as well as in the research environment
	• *B Bell* and *T Hoen* provided an overview of Conflict of Interest
	• COI is not inherently a bad thing; they are going to happen throughout the course of our professional lives, and they just need to be disclosed and brought to board for review
	• Almost all COI can be managed if they are disclosed in a timely way
	• COI office is here to help; help with the disclosure process and suggest management ideas for the whole range of conflict management needs
	• Some key points from the COI and Gifts and Hospitality policies:
	   o No longer requiring all outside activities be disclosed as a conflict, only those commitments that compete with the University (which could compete with professional responsibilities to the University)
	   o COI that involves management will require that Dept. Chair and Dean's are involved and informed about the potential conflicts
	   o What has not changed – actual or perceived COI should be disclosed through diSClose system for review
		None

	○ Gifts and Hospitality reporting – threshold changed from \$50 to \$200 per person / per occasion or \$2,000 per person / per year and aggregate from the same third party [Q: *C Wang* – This places some responsibility of reporting to the dept chair. How did they do that? A: This is being done through email as a document approval in a management plan. But we are working on updating diSClose to be able to track and respond efficiently.] - The Faculty Handbook has been updated with all of the COI policy changes and is a good resource, but the COI office is available should questions arise	
Co-Curriculum at SOP: what's new? *Stella Yeghnanyan, Edith Mirzaian*	*E Mirzaian* prefaced the presentation, we have had an incredibly active student body for many, many years and we have a very robust co-curriculum in place and is a significant part of our accreditation standards *S Yeghnanyan* described the co-curriculum standards indicating that the scope falls in standard 3 and 4 ○ Standard 3 – Practicing Care ○ Standard 4 – Personal and Professional Development - Students must complete at least three co-curricular activities per academic year ○ Each activity must fall into one of the categories: self-awareness, communication, collaboration, leadership, professional development, patient advocacy and community outreach - Students have been notified that failure to complete the requirements may result in inability to enroll in courses in the following semester, which may delay student progression in the program - Students are required to complete end of year reflections on their co-curricular activities [Q: *S Chen* – how does the feedback get back to the co-curricular activity for potential quality improvement? A: Through specific post activity summaries. At the end of the semester, students receive an email with all of the results for their curriculum requirements for specific activities, this way they see what they have or have not completed.]	None
Accreditation Update: Final Editing of Report *Siu Fun Wong, Kari Franson*	- The timeline keeps moving forward and we are getting closer to review - The self-study standards need to be submitted - The final draft deadline has been passed (28 October) - As documents come in, they are being edited into a single voice, appearance, and logical flow before they are finalized - Final draft will be ready by December / First of the Year (ca. 19 December)	None
Chair/Associate Dean Reports	No reports due to time	None
Old Business	No old business to review due to time	None
New Business	- Cybersecurity - Peer Review	None
Adjournment	Proposed by *J Dopheide*; Seconded by *E Mirzaian*; Passed by acclaim. Adjourned at 5:38 pm by *J Dopheide* Next (FULL) Meeting – 3:45 pm, 13 December 2022 – Via Zoom	